

General Health Guidelines for Progressive Driving School

- We request that students and parents/guardians with signs of a fever, cough and/or shortness of breath to stay home. Anyone exhibiting symptoms should be asked **not to book lessons and refrain from attending an in-car driving lesson so that together we can ensure a safe experience for all concerned.**

- As always, Instructors should avoid physical contact with students and parents/guardians. During these times, Instructors, Students / Parents/Guardians may be hyper-sensitive to handshakes, thus try and avoid any physical contact at all times. Masks must be worn during lessons and *sanitized gloves if possible. Instructors may use face shields due to the complexity of talking (instructing) and the importance of communication.

NOTE: Rubber gloves do not work properly for a student while learning to turn and recover a steering wheel.

- Keep “social distancing” at all times with both Instructor, students and parents/guardians.
- Sanitizing wipes, and alcohol-based hand sanitizers should be available for the instruction vehicles: ****see safety protocols.***
- **Do not conduct lessons if these or the following tips/conditions cannot be met.**

Because of the difficult situation, we no longer will make our vehicles available for road tests, due to third party involvement (DriveTest) and the difficulty in ensuring the safety practises.

***Clean AND disinfect frequently touched surfaces daily.**

Progressive Driving School has implemented a number of safety protocols with our Instructors and their Training Vehicles.

In-car hygiene is especially important to both the students and instructors.

To this effect we have always used Lysol wipes or similar products, and this will be conducted before and after each individual driving lesson regardless of the present situation.

Our vehicles will be completely sanitised inside and where necessary outside the car.

- All vehicles should be thoroughly cleaned using the following with alcohol-based cleaning products: This includes, door handles, inside and outside, steering wheel and steering column controls, all switches (signals, lights etc.) dashboard controls, all mirrors (when adjusted) seat adjusters, seats, seatbelts, gearshifts, car keys (I suggest one key only, not bundled in with house keys). Everything and anything that the instructor or the student may touch inside or outside the vehicle.
- Instructors / Students are required to wash hands before and after driving lessons.
- If required, encourage frequent bathroom breaks for proper handwashing.
- It is going to be exceedingly difficult to practice social distancing when conducting driving lessons.
- If students require lessons in their own vehicles (i.e. road test prep lesson) these same standards must apply to the vehicle being used for training purposes.

Communications and reminders (both verbal and written) between our students and employees on important health and safety measures and are always factored in, especially in close encounters.

- **OFFICE:** Our office is currently closed. When we reopen, we request that the public / clients not visit our office for safety reasons to avoid physical contact. This will also apply to our own instructors. All communication should either be done by email or phone calls. We have implemented these measures to ensure your safety as well as the safety of our staff and other tenants with whom we share the building.

Although to some, these measures may seem excessive, we have to consider the liability issues for conducting lessons with the current pandemic.

We will continue to monitor this situation closely and will provide ongoing updates on our [website](#) as needed.