

Out of Country Drivers applying for an Ontario Licence.

Applies to: All applicants from jurisdictions that do not have a reciprocal* licence exchange agreement with Ontario; and are unable to provide written authentication of their driving experience.

*Reciprocal exchange agreement exist between Ontario and: other Canadian provinces, Canadian Forces Europe, U.S.A., Japan, Korea, Switzerland, Germany, France, Great Britain, Austria, Belgium, Australia, Northern Ireland and Isle of Man.

Requirements for all Out of Country drivers' licence applicants:

- All applicants must declare their driving experience on the driver's licence application form.
- All applicants for an Ontario driver's licence at the time of application are required to:
 1. Present a valid foreign driver's licence (if it is not in English or French, it is to be accompanied by a written translation from a qualified translator*).
 2. Present written authentication of their foreign driving experience from the originating licensing agency, or from the Embassy, Consulate or High Commissioner's office representing the jurisdiction, in order to get credit for their driving experience.
 3. Pass a vision test and a written knowledge test regarding Ontario's traffic rules and pay all applicable fees
 4. Provide acceptable proof of identity.

PLEASE NOTE: an applicant, who applies for an Ontario driver's licence and only presents a valid out-of-country driver's licence and meets all of the above conditions, **may declare up to a maximum of 12 months of driving experience.**

An applicant who: applies for an Ontario driver's licence without presenting a valid out-of-country driver's licence and a translation of that licence into English or French (if required), and did not declare his/her driving experience at the time of application, and obtains a G1 licence will not be eligible to return at a later date to be credited with any driving experience either by self-declaring or by presenting an authentication document. These applicants will be required to serve all GLS (Graduated Licensing System) mandatory wait periods. Applicants who fulfill these requirements may obtain a G1 licence.

Note: This policy only applies to applicants for Class G classification licenses only.

WHERE TO APPLY FOR A DRIVER'S LICENCE: Drive Test Centre, 1186 Memorial Ave, Unit 2, McIntyre Centre, Thunder Bay, ON P7B 5K5

* All Translations will be done by The Multicultural Society

Length of Experience:

To applicants declaring **less** than **12 months** driving experience within the preceding three years, the ministry will recognize the amount of driving experience declared on the driver's licence application.

Applicants must have 12 months driving experience before attempting the G2 road test.

If an applicant successfully completes a ministry-approved Beginner Driver Education course, the mandatory waiting time, prior to taking the G2 road test, will be reduced from 12 to 8 months. The 8-12 months may be a combination of driving experience in the foreign jurisdiction and experience in Ontario.

Applicants declaring **more** than **12 months** driving experience **but less than 24 months** within the preceding three years will receive 12 months driving experience and may proceed to take the G2 road test without having to fulfill the mandatory 12-month G1 wait period.

(The ministry will recognize the amount of driving experience declared on the driver's licence application.)

If the applicant passes the G2 road test, they will be issued a G2 licence and will not be subject to the six restrictions of the G1 licence.

To obtain recognition for more than 12 months driving experience, applicants are required to obtain **WRITTEN AUTHENTICATION OF THEIR FOREIGN DRIVING EXPERIENCE FROM THE ORIGINATING LICENSING AGENCY, or FROM THE EMBASSY, CONSULATE OR HIGH COMMISSIONERS' OFFICES REPRESENTING THE JURISDICTION.**

- The authentication letter must be on official letterhead and be written in either English or French and **must be dated within six months preceding the date of application for an Ontario driver's licence.**
- If the Authentication Letter is in a language other than English or French, it must be accompanied by a Letter of Translation.

The ministry will recognize the applicant's foreign driving experience as certified on the authentication letter.

- Recognized driving experience will be applied towards the G2 12-month waiting period prior to taking the G road test. (Applicant doesn't have to wait 12 months)
- If applicants do not provide a letter of authentication, applicants must fulfill the 12-month mandatory waiting period prior to taking the G road test.

ALL OF THE ABOVE ALSO APPLIES TO APPLICANTS DECLARING A MINIMUM OF 24 MONTHS DRIVING EXPERIENCE WITHIN THE PRECEDING THREE YEARS:

Applicants have the option of attempting either the **G2** or **G** exit road tests (mandatory wait times are waived) when a valid "Letter of Authentication" indicating a minimum of 24 months of foreign driving experience is submitted.

If the applicant chooses to attempt the **G2** road test and successfully completes it, the applicant will then be eligible to attempt the **G** road test *(or they can take the option of going straight to the G road test)*

Upon successfully passing the G exit road test, applicants will be issued a G licence.

If applicants do not provide a letter of authentication, applicants must pass the G2 road test and must fulfill the 12-month waiting period prior to taking G road test.

Monday-Friday 8:30 a.m. to 5 p.m.

HOW TO APPLY FOR A DRIVER'S LICENCE IN ONTARIO

To apply for an Ontario Driver's Licence you will be required to show **proof of your legal name, date of birth (must state the day, month and year of birth)** and signature.

Documents must be original and valid. Copies, including certified copies, are not acceptable unless noted in the lists below.

In an effort to prevent identity theft and fraud, the list of acceptable identification documents to obtain an Ontario Driver's Licence changed on January 23, 2006. The list of acceptable identification documents are as follows:

Please note: The symbol • indicates a particular data element is satisfied.

LIST 1 DATA ELEMENTS

Acceptable Identity Documents Legal Name Date of Birth Signature

1 Passport - Canadian • • •

2 Passport - Foreign • • •

3 Canadian Citizenship Card with photo • • •

4 Canadian Permanent Residence Card • • •

5 Record of Landing (Form IMM 1000). If information on the IMM 1000 is amended and an IMM 1436 is issued, IMM 1436 must be accompanied by IMM 1000 to be acceptable • • •

6 Confirmation of Permanent Resident Form (IMM 5292) • • •

7 Refugee Status Claim (IMM 1434) • • •

8 Acknowledgement of Intent to Claim Refugee Status (IMM 7703) with photo • • •

9 Report Pursuant to the Immigration and Refugees Protection Act (IMM 1442) with photo • • •

10 Student Authorization Study Permit (Form 1442) • • (•)

11 Employee Authorization/Work permit (Form 1442) • • (•)

12 Visitor Record (Form 1442) • • (•)

13 Temporary Resident's Permit (IMM 1442) • • (•)

15 Ontario Photo Card • • •

Note: Any document from List 1 above will satisfy all three data elements required.

Note: Applicants identified as a child on their parent's Passport, Record of Landing/Refugee Status Claim must provide an additional document that provides proof of the applicant's signature.

Legal name is defined as the one registered at birth or the one changed legally through adoption, court order/Change of Name Certificate or marriage.

(•) Satisfies the signature data element only if Form 1442 has a pre-printed area for the holder's signature, otherwise, the applicant must provide another piece of acceptable identification from list 2 to prove proof of signature

If you do not have the required ID documents from List 1, the following documents from List 2 are also acceptable.

LIST 2 DATA ELEMENTS

Acceptable Identity Documents Legal Name Date of Birth Signature

- 1 Canadian or US Birth Certificate. • •
- 2 Certified Copy of Marriage Certificate (issued by governments, Canadian or foreign) •
- 3 Certified Copy of Statement of Live Birth (issued by Ontario only) • •
- 4 Driver's Licence - issued by a Canadian or U.S. jurisdiction •
- 5 Identity Card - issued by a Canadian or U.S. jurisdiction •
- 6 Ontario Health Card* •
- 7 Ontario Student Card with signature •
- 8 Department of National Defense (DND) identity card •
- 9 Declaration of Guarantor, Form SR-LD-40 •

Note: Two documents from List 2 above are required to satisfy all three data elements.

If an applicant is unable to present proof of signature from items 4 to 9 on List 2, the applicant may present an original, completed "Declaration of Guarantor" form attesting to their signature.

Applicants must first ensure that no other acceptable documents for signature are available from the list identified above.

Direct identification by a parent or guardian will no longer be acceptable. The applicant will be required to present an acceptable document with their signature.

*A Health Card signed by a parent or guardian is not acceptable. The applicant will be required to present an acceptable document with their signature.

Support documents from List 3 are required if one of the following scenarios occurs:

If the name on identity documents from List 1 or 2 provided by the applicant is different from what the applicant wishes to appear on the driver's licence; If the name differs between 2 identify documents provided by the applicant, or If the date of birth on the immigration paper(s) is incomplete or if it is not possible for the applicant to provide government issued documents to prove date of birth.*

LIST 3 DATA ELEMENTS

Acceptable Identity Documents Legal Name Date of Birth Signature

1 Marriage Certificates - Only Government-issued original or certified copies are acceptable. A Record of Marriage, Record of Solemnization of Marriage or church-issued Marriage Certificate is not acceptable •

2 Change of Name Certificate issued by a Canadian or Foreign government •

3 Court Order showing legal name, date of birth, obtained for the purposes of name change, divorce or adoption. Court Order must have the court seal. • •

4 Sworn affidavit* signed by a Commissioner of Oaths/Notary Public and must bear the legal name, date of birth and the reason why no date of birth or only partial date of birth is available. Sworn affidavit must be accompanied by any of the following supporting documents

5 Certified copies of school records

6 Employment records or place of worship records with an original seal or stamp indicating "certified true copy" signed by an authorized signing officer for the institution or organization

7 Form 39 issued by the Office of the Registrar General of Ontario and is for a child born in another country and adopted in Ontario, or Insurance Policy that has been in effect for more than 3 years.

*Sworn affidavit is only acceptable if date of birth on the immigration paper(s) is incomplete or if it is not possible for the applicant to provide government issued documents to prove date of birth

Exchanging a Reciprocal Licence

Applies to Drivers from the Following Jurisdictions:

Australia, Austria, Belgium, France, Great Britain, Germany, Isle of Man, Japan, Korea, Northern Ireland and Switzerland.

Applicants from **Australia, France, Isle of Man, Japan, Korea or Northern Ireland** must present the following documents:

*Australia and Isle of Man and Northern Ireland – Driving abstract dated within 6 months preceding the date of application for an Ontario Driver's Licence

*France - Driving abstract dated within six months of application for an Ontario Driver's Licence, obtained from the French prefecture that issued the original licence. Consulates are unable to supply this document.

Japan - Certificate from Japanese Consulate

*Korea - Letter of Confirmation from Korean Consulate or Korean Transport Authority (National Police Agency of the Republic of Korea)

Japanese Licenses are not required to be surrendered.

For acceptable Identification, please refer to the section on "How to Apply for a Driver's License in Ontario".

Applicants with 2 or More Years of Driving Experience within the Last Three Years

If you are a licensed driver with two or more years of driving experience (excluding experience gained with a learner's licence) from one of the above jurisdictions you may get full class licence privileges without taking a knowledge or road test. However, you must pass a vision test and show acceptable proof of your previous licence status and driving experience.

Less than 2 Years of Driving Experience within the Last Three Years

If you have less than two years of driving experience, you may get credit for your experience for graduated licensing and be issued a Class G2 or M2 licence. Once you have a total of two years of driving experience, you may take the G2 or M2 road test to earn full driving privileges.

YOUR DRIVER'S LICENSE MUST NOT BE EXPIRED FOR MORE THAN A YEAR AT THE TIME OF EXCHANGE IN ORDER TO BE VALID.

YOU MAY QUALIFY FOR EXPERIENCE ONLY DEPENDENT ON THE TIME OF EXPIRY.